

**TO: Executive Member for Planning and Transport**  
**19<sup>th</sup> April 2024**

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## **Inclusion of Nominated Buildings or Structures onto the Local List**

### **1. PURPOSE OF DECISION**

1.1. To seek approval for the buildings and structure set out in Appendix A of this report to be included on the Local List.

### **2. RECOMMENDATION**

**2.1 That the buildings and structure, set out in Appendix A of this report, be included on the Local List is approved.**

### **3. REASONS FOR RECOMMENDATION(S)**

3.1. The Council has established a local heritage list (the 'Local List') to identify and protect buildings and structures of local significance, that whilst not being nationally designated, still hold cultural, historical or architectural value to the community. The inclusion of a building or structure on a local list will be a material consideration in decision making.

### **4. ALTERNATIVE OPTIONS CONSIDERED**

4.1. Not to identify local historic buildings of merit, but to rely upon the provisions of the Planning Listed Buildings and Conservation Areas Act 1990 to protect buildings under threat of demolition or alteration through the issue of a Building Preservation Notice (BPN). However, the NPPF makes it clear that '*Plans should set out a positive strategy for the conservation and enjoyment of the historic environment*'<sup>1</sup> which is supported by the National Planning Guidance (NPPG) and by Historic England.

### **5. BACKGROUND**

5.1. The conservation of heritage assets in a manner appropriate to their significance is a core planning principle within the NPPF and related NPPG. These are split into Designated assets such as Listed Buildings, World Heritage Sites and Conservation Areas and non-designated assets.

5.2. Non-designated assets are buildings, monuments, sites, places, areas or landscapes identified as having a degree of significance meriting consideration in planning decisions, but which are not formally designated heritage assets. It is this group of non-designated assets which have the potential as being identified as 'locally listed'. This report specifically relates to local listed buildings, but future nominations could include non-designated assets within the wider definition.

5.3. Although there is no requirement for local planning authorities to identify non-designated assets, NPPG states that 'Plan-making bodies should make clear and up to date information on non-designated heritage assets accessible to the public to provide greater clarity and certainty for developers and decision-makers. This includes information on the criteria used to select non-designated heritage assets and information about the location of existing assets.'<sup>2</sup>.

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<sup>1</sup> National Planning Policy Framework – Paragraph 196 refers

<sup>2</sup> Paragraph: 040 Reference ID: 18a-040-20190723

- 5.4. It is important to note that Listed Building consent would not be required for works to a locally listed building. Locally listed buildings are subject to normal planning controls – works for repair; alteration or an extension may not require planning permission.
- 5.5. Local listing does not afford any formal legal protection – buildings could still be altered or even demolished. If a building is under threat, a Building Preservation Notice (BPN)<sup>3</sup> can be used to prevent a locally listed building of special or architectural or historic interest from being demolished or altered in a way that might affect its special character.
- 5.6. The importance of non-designated heritage assets is recognised in the Bracknell Forest Local Plan, as Policy LP29 – ‘Conservation and enhancement of the historic environment’ refers. A copy of the policy is attached as Appendix B.
- 5.7. Heritage assets, including non-designated heritage assets such as locally listed buildings and structures are also given protection and consideration in policies HE2 and HE3 of the Bracknell Town Neighbourhood Plan (October 2021) and policy WNP11 of the Warfield Neighbourhood Plan (December 2022).
- 5.8. In June 2018, National, Berkshire and Bracknell Forest amenity bodies and Parish Councils were invited to nominate buildings and structures for inclusion on a new local list. On 18 December 2018 the Executive agreed to the adoption of a local list and that future additions to the local list may be confirmed by the Executive Member for Planning and Transport. Since then further nominations have been received for the inclusion of buildings and structures on a local list. These are the subject of this report.
- 5.9. The Local List identifies those buildings and structures which are of local architectural or historic interest. The identification of a building or structure on a local list is a material consideration in the assessment of development proposals in the context of the existing planning policy framework.
- 5.10. The selection process is based on the age of the building or structure along with consideration of factors such as (but not limited to) architectural interest, historic interest, contribution to local sense of place and social importance. Further details on the selection process are set out at Appendices C & D.

## **6. NOMINATION ASSESSMENTS**

- 6.1 The nominations have been reviewed by the Heritage Consultant who is engaged by the Council to provide advice on heritage matters. Assessments for each nomination, completed by the Council’s Heritage Consultant, are provided in Appendices E, F & G. All three buildings/structure nominations are supported by the Heritage consultant and it is therefore recommended they are added to the local list.
- 6.2 One representation was received from heritage consultants acting on behalf of the owners of Chussex, Crowthorne Road, Easthampstead. The representation argued that the Well at Chussex should not be included on the local list because it does not meet the relevant selection criteria published by Bracknell Forest Council under pathway one or two. The full representation is shown in Appendix H.
- 6.3 The Council’s Heritage Consultant has responded to the representation (Appendix I) providing evidence that the Well has architectural and historic interest due to its age and construction type. This was accepted by a planning inspector during a recent planning appeal. It is also considered that the Well also meets criteria under pathway two, contributing to a Sense of Place reflecting the traditional ‘bottle well’ building style which is characteristic of Bracknell Forest. It also has a group value when considered together with the Grade II Listed Church of St Michael and St Mary Magdalene, in relation to

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<sup>3</sup> Section 3 Planning Listed Buildings and Conservation Areas Act 1990 refers.

exploitation of ground water sources which relate to the location of the Church and to Grade II White Cottage. Finally, the Well has Social and Historic Value as a traditional structure reflecting past lifestyles, in particular the Edwardian and Victorian Era in Bracknell.

## **7. ADVICE RECEIVED FROM STATUTORY AND OTHER OFFICERS**

### Legal Advice

- 7.1. The NPPF contains policies that apply to heritage assets regardless of whether or not they are locally listed. However, local listing provides a sound, consistent and accountable means of identifying local heritage assets to the benefit of good strategic planning for the area and to the benefit of owners and developers wishing to fully understand local development opportunities and constraints.
- 7.2. Chapter 16 of the NPPF (Conserving and enhancing the historic environment) applies to plan-making and decision taking under the Town and Country Planning Act 1990.
- 7.3. There are no legal implications arising from the recommendations of this report and the recommendations are consistent with the advice provided by Historic England in Advice Note 7.

### Financial Advice

- 7.4. The costs incurred to develop the initial list and the officer time to maintain the list are contained within existing budget. There are no other financial implications arising from the report.

### Equalities Impact Assessment

- 7.5. The screening assessment (ref. Appendix J) identifies that a full Equality Impact Assessment (EqIA) is not required.

### Climate Change and Ecological Impact

- 7.6. There are no Climate Change or Ecological Impacts associated with the recommendation.

### Strategic Risk Management

- 7.7. There are no direct financial risks associated with the recommendation.

## **8. CONSULTATION**

- 8.1. The nominating bodies and the relevant Parish Councils have been notified of the candidates for inclusion on the local list.
- 8.2. The owners, including leaseholders where applicable, of the individual properties have been notified of the intention to add their property to a local list of non-designated heritage.
- 8.3. A period of 4 weeks has been allowed for comments or representations to be submitted.
- 8.4. Representations received and the Heritage Consultant's response is summarised under paragraphs 6.2-6.3.

### Background Papers

APPENDIX A	List of nominations and candidates for local listing
APPENDIX B	Bracknell Forest Local Plan – extract: Policy LP29 – Conservation and Enhancement of the Historic Environment
APPENDIX C	Selection Methodology
APPENDIX D	Guidance Note and Local Listing Criteria
APPENDIX E	Assessment of The Yorkshire Rose for Local Listing
APPENDIX F	Assessment of Brownlow Hall for Local Listing
APPENDIX G	Assessment of the Well at Chussex for Local Listing
APPENDIX H	Representation from Archway Heritage in relation to ‘The Well at Chussex’
APPENDIX I	BFC Heritage Consultant’s response in relation to ‘The Well at Chussex’
APPENDIX J	Equalities Impact Assessment screening

Contact for further information

Matt Lunn, Strategic Sites and Design Team Manager – 01344 351608  
[Matt.Lunn@bracknell-forest.gov.uk](mailto:Matt.Lunn@bracknell-forest.gov.uk)

**APPENDIX A**  
**List of nominations and candidates for local listing**

Candidate	Address	Parish	Nominee	Recommendation
The Archaeological site of the Former Well at Chussex	Crowthorne Road, Easthampstead	Bracknell Town	Jane Minns	Add to local list
Brownlow Hall	Newell Green, Warfield	Warfield	The Bracknell Forest Society	Add to local list
The Yorkshire Rose	Newell Green, Warfield	Warfield	The Bracknell Forest Society	Add to local list

**APPENDIX B**  
**Bracknell Forest Local Plan – extract**

**Policy LP 29**

**Conservation and enhancement of the historic environment**

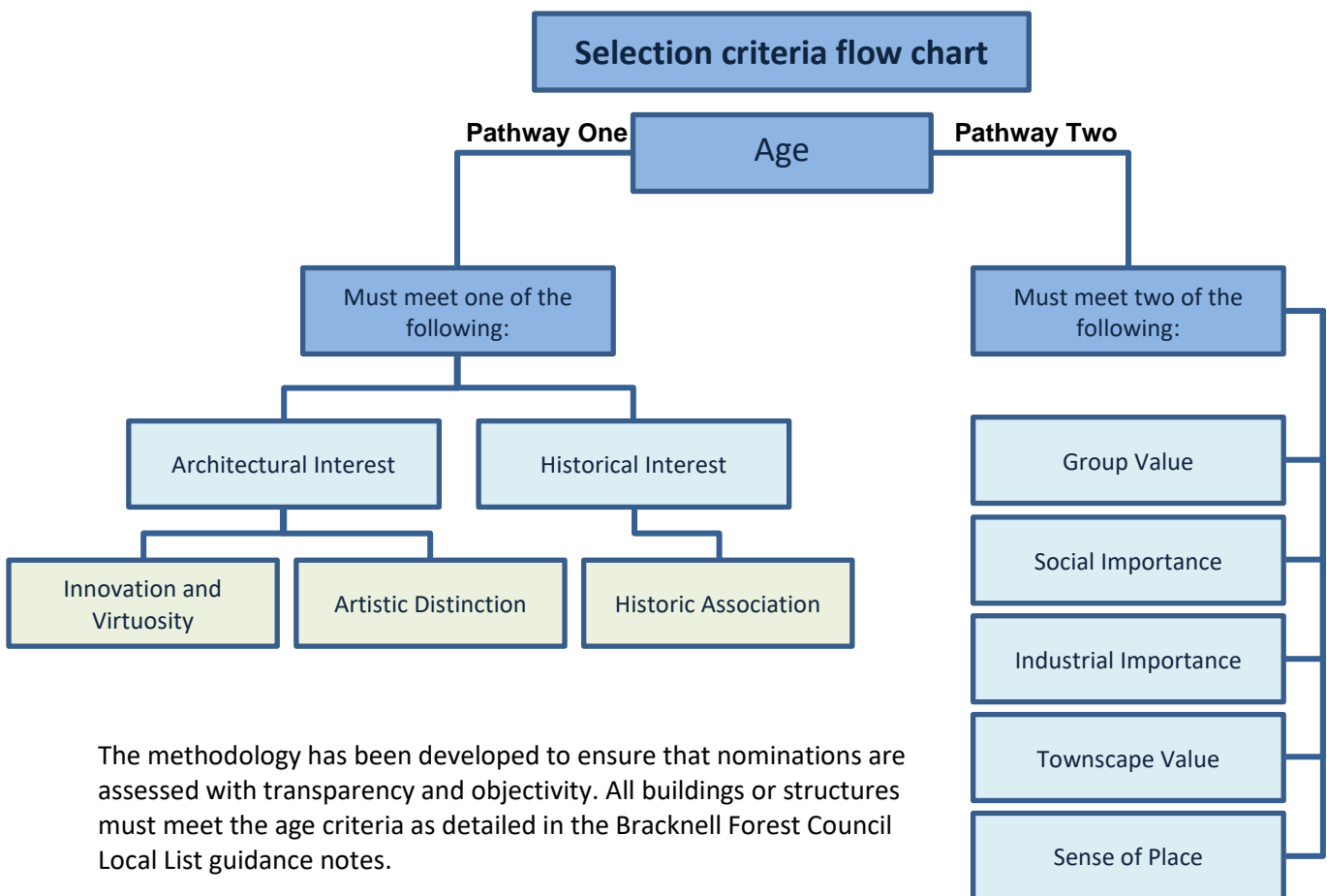
1. Development proposals will be expected to avoid harm to, sustain and, where possible, enhance heritage assets <sup>(55)</sup> and their settings. All development proposals affecting the significance of heritage assets including their settings must exhibit sympathetic design in terms of siting, mass, scale and use of materials.
2. The impact of development proposals on the significance of heritage assets and their settings will be considered in accordance with case law, legislation and national policy <sup>(56)</sup>.

## APPENDIX C Selection Methodology

### Locally Listed Buildings: Selection Method

In order for a building or structure to be included as a non-designated locally listed asset it must satisfy the selection criteria developed by Bracknell Forest Council. The methodology has been created to reflect the designation guidance for the National Heritage List for England (NHLE), produced by the Department for Digital, Culture, Media and Sport<sup>4</sup>. This national guidance has then been adapted, as recommended by Historic England<sup>5</sup>, to ensure that heritage assets are included where they retain local community and historical value.

Buildings and structures are assessed according to the following process map. Definitions for all criteria have been included in the Bracknell Forest Council Local List guidance notes.



The methodology has been developed to ensure that nominations are assessed with transparency and objectivity. All buildings or structures must meet the age criteria as detailed in the Bracknell Forest Council Local List guidance notes.

Pathway one reflects the statutory criteria categories used for the NHLE nomination assessments. For local listing, a building or structure needs to satisfy one category to be included.

<sup>4</sup> In November 2018 the Principles of Selection for Listed Buildings was updated. This change was reflected in reviewing our own processes. The revised selection criteria can be accessed online: [https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment\\_data/file/757054/Revised\\_Principles\\_of\\_Selection\\_2018.pdf](https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/757054/Revised_Principles_of_Selection_2018.pdf)

<sup>5</sup> <https://historicengland.org.uk/images-books/publications/local-heritage-listing-advice-note-7/heag018-local-heritage-listing/>

If neither of these national criteria are met, five further categories have been identified to reflect specifically the local value of site. For a building or structure to be included in the local list through pathway two, the nomination must satisfy two of the defined categories.



**APPENDIX D  
Guidance Note and Local Listing Criteria**

**Bracknell Forest Local List  
Guidance Notes**

The following provides a step by step guide to assist you in nominating a building or structure to receive the designation as a Locally Listed asset.

Step 1: Undertake a desk top assessment to assess the eligibility of buildings and structures based upon the attached Locally Listing Criteria.

Step 2: Undertake site visit to assess the eligibility.

Step 3: Gather evidence such as age of building and structure; details of architect, designer and/or builder; historic significance; ownership; photographic evidence and/or maps.

Step 4: Complete Heritage Asset Nomination Form (one for each asset nominated) and attach relevant evidence.

Step 5: Return completed forms to:

**Development Plan Team, Bracknell Forest Council, Time Square, Market Street, Bracknell RG12 1JD**

**Copies can be emailed to: [development.plan@bracknell-forest.gov.uk](mailto:development.plan@bracknell-forest.gov.uk)**


**Local Listing Criteria**

The schedule below lists the criteria that will need to be satisfied for a building or structure to be designated as a Locally Listed Heritage Asset.


1.	Buildings and structures will not be considered for the Local List if they are already identified as a Scheduled Monument.
2.	For any building, structure or group of buildings to be included in the Local List it must clearly meet the following relevant age and integrity criteria: <ul style="list-style-type: none"> <li>• pre-1840: Any building, structure or group of buildings of local heritage value where its/ their style, form and construction are readily identifiable.</li> <li>• 1840 - 1901: Any building, structure or group of buildings that is/are for the most part complete and of definite heritage value.</li> <li>• 1901 - 1913: Any building, structure or group of buildings that is/are for the most part complete and for the most part unaltered and of definite heritage value.</li> <li>• 1914 - 1939: Any building, structure or group of buildings that is/are for the most part complete and for the most part unaltered and has a high level of heritage value.</li> <li>• post 1939: Any building, structure or group of buildings that is/are of exceptional heritage value and wholly complete and unaffected by inappropriate changes.</li> </ul>
3.	It must also be shown that it contributes to the character of an area and is valued by local people in accordance with at least one of the criteria detailed below: <ul style="list-style-type: none"> <li>a) Architectural interest <ul style="list-style-type: none"> <li>• Sense of place <ul style="list-style-type: none"> <li>○ The building or structure is representative of an architectural style that is characteristic of Bracknell Forest.</li> </ul> </li> <li>• Innovation and Virtuosity</li> </ul> </li> </ul>

	<ul style="list-style-type: none"> <li>○ The building or structure has a noteworthy quality of workmanship and materials.</li> <li>○ The building or structure is the work of a notable local/regional/national architect/engineer/builder.</li> <li>○ The building or structure shows innovation in materials, technique, architectural style or engineering.</li> <li>● Group Value <ul style="list-style-type: none"> <li>○ The buildings/structures form a group which as a whole has a unified architectural or historic value to the local area.</li> <li>○ The buildings/structures are an example of deliberate town planning from before 1947.</li> </ul> </li> </ul> <p>b) Historic interest</p> <ul style="list-style-type: none"> <li>● Historical Association <ul style="list-style-type: none"> <li>○ The building or structure has a well authenticated historical association with a notable person(s) or event.</li> <li>○ The building or structure has a prolonged and direct association with figures or events of local interest.</li> </ul> </li> <li>● Social Importance <ul style="list-style-type: none"> <li>○ The building or structure has played an influential role in the development of an area or the life of one of Bracknell Forest's communities. Such buildings/structures may include places of worship, schools, community buildings, places of employment, public houses and memorials which formed a focal point or played a key social role.</li> </ul> </li> </ul> <p>c) Industrial Importance</p> <ul style="list-style-type: none"> <li>○ The building or structure clearly relates to traditional or historic industrial processes or important businesses or the products of such industrial processes or businesses in the history of Bracknell Forest or are intact industrial structures, for example bridges.</li> </ul> <p>d) Townscape Value</p> <ul style="list-style-type: none"> <li>○ The buildings/structures have prominence and a landmark quality that is fundamental to the sense of place of a particular locality.</li> </ul>
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**APPENDIX E**

<b>Nomination – Recommended for Local Listing</b>			
<b>The Yorkshire Rose, Newell Green, Warfield, Bracknell, RG42 6AE</b>		<b>Criteria</b>	<b>Recommendation</b>
	Promotor	The Bracknell Forest Society	
	Description	Bar and Restaurant	
	Age	Building shown on 1870 OS mapping	✓
	Architectural Interest	Architectural detailing	✓
	Sense of Place	Sense of Place	✓
	Social value Interest	Social value	X
	Additional criteria	Historic value	✓
	Additional criteria	Group value with locally listed Plough and Harrow PH	✓
	Other considerations	NA	X
	Nationally Listed	No	X
Conservation area	No	X	
<p><b>Background:</b> Probably built as two cottages, possibly 18<sup>th</sup>/early 19<sup>th</sup> century. Formerly a public house, then tea rooms popular with touring cyclists on 1930s. Now a bar and restaurant</p> <p><b>Architectural Description:</b> Small, two-storey, cottage styled building with gables under a plain tile roof and finished in rough-cast white render. Gable end chimney. Two, laater single storey extensions to left-hand side.</p>			

**APPENDIX F**

Nomination – Recommended for Local Listing				
Brownlow Hall, Newell Green, Warfield, Bracknell, RG42 6AB			Criteria	Recommendation
	Promotor	The Bracknell Forest Society		
	Description	Village Hall		
	Age	Dated to 1913	✓	
	Architectural Interest	Architectural detailing	✓	
	Sense of Place	Sense of Place	✓	
	Social value Interest	Social value	✓	
	Additional criteria	Historic value	✓	
	Additional criteria	Group value with locally listed Plough and Harrow PH	✓	
	Other considerations	NA	X	
	Nationally Listed	No	X	
Conservation area	No	X		
<p><b>Background:</b> Built in 1913 as a new parish hall after a generous donation by Field Marshal Sir Charles Henry Brownlow of Warfield Hall after the death of his wife a year earlier. It provided a large assembly hall with a platform at one end which could easily be converted into a stage, kitchen, billiard room (containing Sir Charles' collection of stuffed birds in glass cases), and a library (housing his library of heavy Victorian volumes). There was also accommodation was built for a resident caretaker. Brownlow was a senior officer in the Indian Army who retired to Warfield, and was a benefactor of the village.</p> <p><b>Architectural Description:</b> Red brick, parish hall with plain tile roof. Main single storey hall to right, with large multi-paned windows set within brick arches with keystone detail. Porch to right hand side with a later porch extension to front. Two storey accommodation/offices and chimney stack to left hand side with dormer windows and large multi-paned windows under flat arches. Central entrance.</p>				

**APPENDIX G**

Nomination – Recommended for Local Listing				
The archaeological site of the former Well at Chussex, Crowthorne Road, Easthampstead, Bracknell. Berkshire, RG12 7PE		Criteria	Recommendation	
 <p align="center">Location of Well</p>	Promotor	Jane Minns		
	Description	Well		
	Age	Pre -1912	✓	
	Sense of Place	Sense of Place	✓	
	Social value Interest	Social value	✓	
	Additional criteria	Historic value	✓	
	Additional criteria	Group value with Grade II Listed Church of St Michael and St Mary Magdelene and Grade II White Cottage.	✓	
	Other considerations	Archaeological value	✓	
	Nationally Listed	No	X	
Conservation area	No	X		

## APPENDIX H



# Archway Heritage

7<sup>th</sup> February 2024  
24 Addison Road  
Reading RG1 8EN

Email: [mary@archwayheritage.co.uk](mailto:mary@archwayheritage.co.uk)

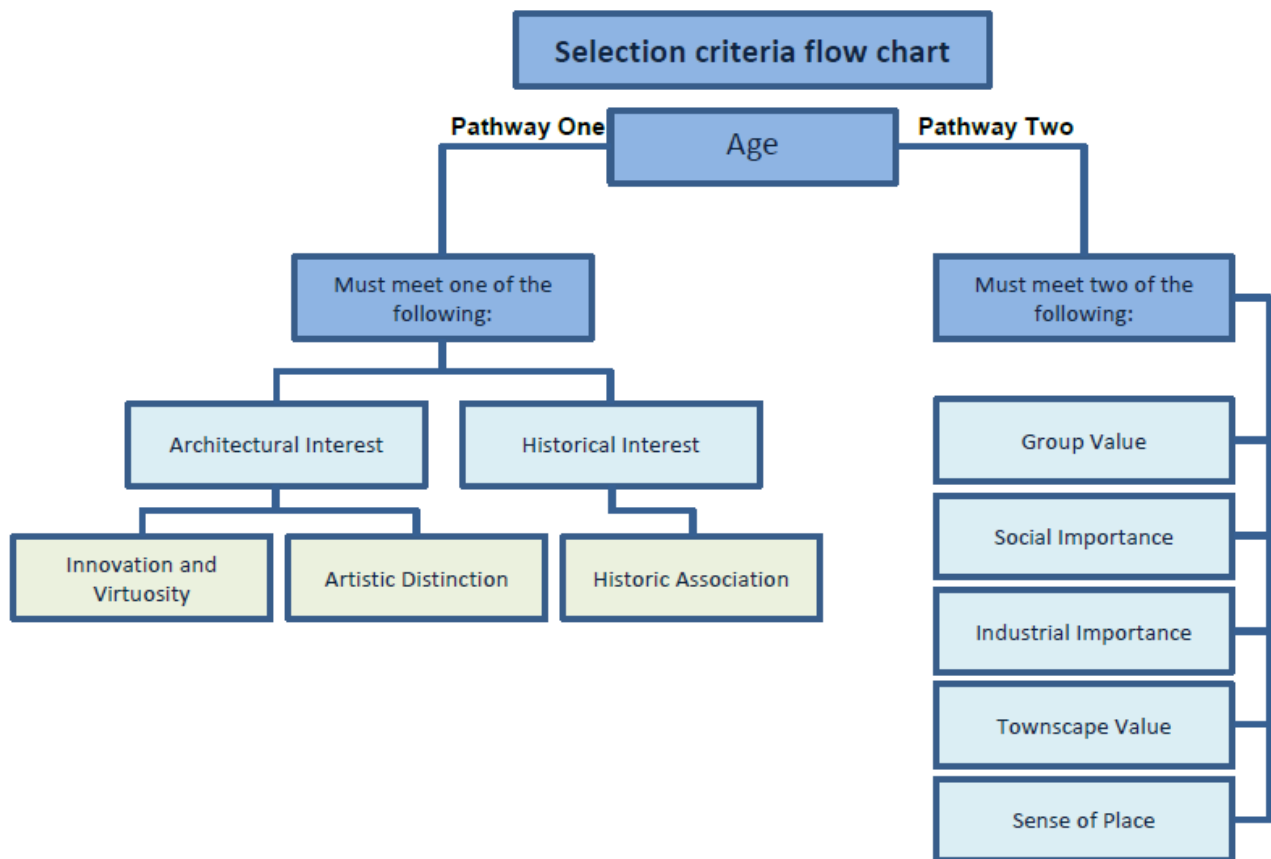
Our ref: AH-Letter-re-local-listing-FINAL.doc

## **Re: Nomination For Local Listing – The Archaeological Site Of The Former Well At Chussex, Crowthorne Road, Easthampstead, Bracknell, Berkshire, RG12 7PE**

To whom it may concern

Mr MT and PT Rajani instructed me to assess the well against the criteria for local listing and forward my assessment to you on their behalf.

A building or structure needs to satisfy one category from Bracknell Forest Council selection criteria (see illustration) under Pathway One or two of five further categories of local value have to be met under Pathway Two.





# Archway Heritage

Considered among the possible categories for Pathway One was Historic Association because Architectural Interest has not been demonstrated by Ms Minns. Ms Minns argues that the well has a prolonged and direct association with her family in the appeal case (APP/R0335/W/23/3330085). It was used by her family to water the greenhouse and vegetable garden. A personal association is not sufficient to meet the requirement of 'figures or events of local interest'.

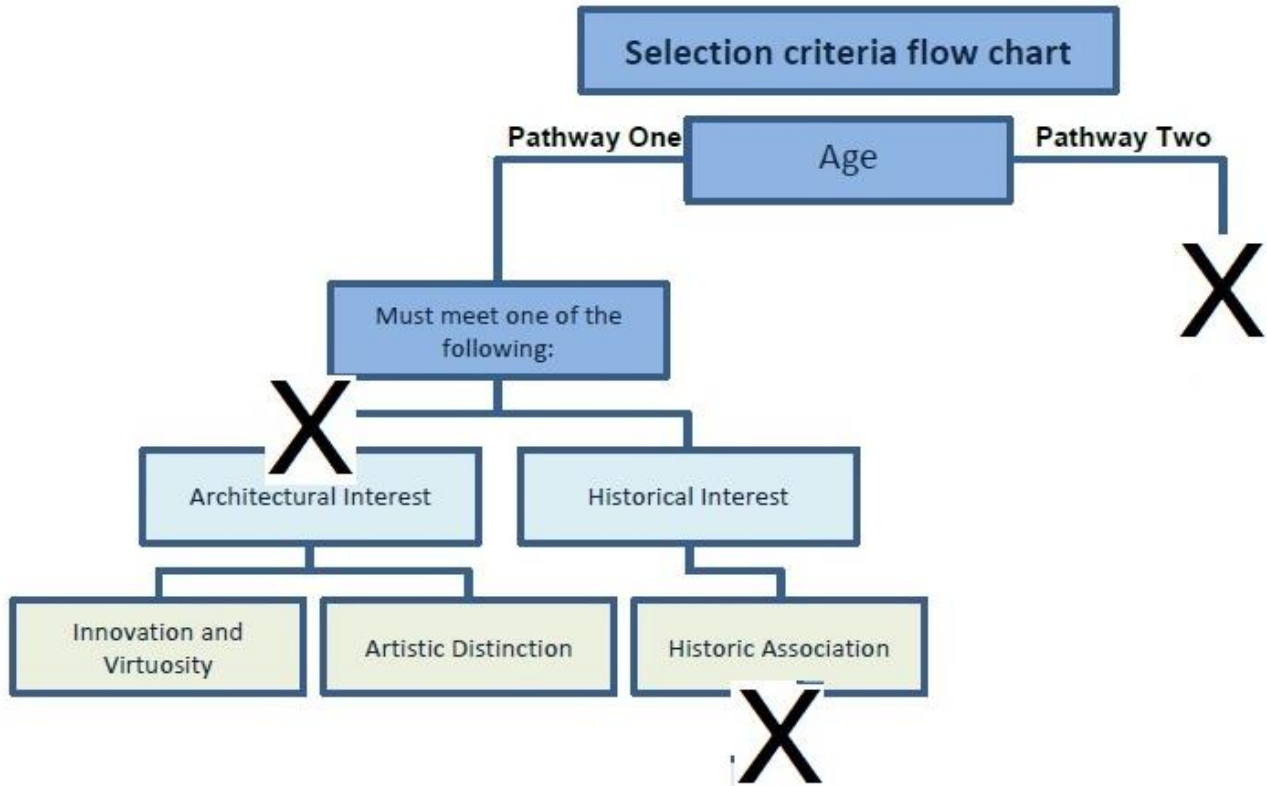
In the listing application, Ms Minns states the well is unique, possibly Victorian. Considered among the possible categories for Pathway Two, were Group Value and Social Importance. The Ordnance Survey Maps consulted show a well at White Cottage, Grade II listed Cottage, immediately to the south of the Site in 1898 but not on the Site. Moreover, no well is indicated on the Site in 1909 (published in 1912) but again shows the well at White Cottage. I wonder if that is the Map to which Ms Minns refers. Wells are not shown within the Site on later Map editions, though a well is said to be present on the Site. The 'W' indicates the well at White Cottage. Therefore, based on mapping evidence the well is undated and the well does not categorically meet the 'relevant age and integrity criteria'.

The proposals were not supported by a Heritage Statement because the well was not under consideration as a non-designated heritage asset at the time of submission of the planning application and appeal (21/00674/FUL/RFULZ and APP/R0335/W/23/3330085). The appellants (Mr MT and PT Rajani) confirm that the person applying for local listing of the well, Ms Minns, had not notified them of her intention to do so. The preservation of the well was not listed as one of the Reasons for Refusal. Had permission been granted then the advice from the Archaeology Officer at Berkshire Archaeology was to undertake recording to establish whether it has significance and inform whether it should be preserved in situ or not (email dated 05 September 2022 13:50). Therefore, there is insufficient evidence to locally list the well, based on current information.





# Archway Heritage



Furthermore, there are no wells listed in the area.

Mary Neale MA MCIFA

Senior Heritage Consultant at Archway Heritage

## Mr MT and PT Rajani's objection to the addition of the well on the Local list

- There are several "wells" in the vicinity of the Chussex and other neighbouring properties. Record maps surveyed from 1870 to 1871, published on 1872 (OS 6 INCH SURREY IX) and maps revised on 1898 and published on 1899 (OS 25 INCH BERKSHIRE XLVII. 1) show wells located in Churchill House Hospital site and on White Cottage. "Wells" are shown to be located on the School plus another two in the vicinity of Grade 2 Listed building called Forge Cottage. There is an additional well shown on bottom of Reeds Hill. The heritage



# Archway Heritage

officer will be aware of the existence of these “wells”, in which case the above mentioned “wells” should be required to meet with the same listing conditions which would be imposed on Chussex. MAPS ATTACHED AND REPRODUCED WITH PERMISSION OF NATIONAL LIBRARY OF SCOTLAND

- According to the objector, Chussex was extended in 1965. Due to its size, it was further divided into two extra building plots both of which were constructed in 1973, planning reference number 601199, now called Oakways, and 1990 planning reference number 616119, now called Thorn Cottage. Again, no condition was imposed on the well nor was there an objection to construction of these two properties due presence of a well at that time.
- The location of the well on Chussex was marked out on the plan and sent to the planning officer by e-mail on 12 December 2022 @11.48 and she responded on 12 January 2023 saying that “given it distance from the proposal, I am happy it will not affect the determination of the application” Also given the location and distance from the development it is not likely to be disturbed and therefore does not need recording.
- I want to object to “local listing or heritage listing” of the well.

## APPENDIX I

### Response written by Heritage Consultant engaged for BFC

#### Local Listing of the Well, Chussex, Crowthorne Road, Bracknell RG12 7EH Background

This response is provided to the assessment by Archway Heritage (7.2.24), on behalf of Mr. MT and PT Rajani, which assessed the Well at Chussex as not being suitable for local listing following the criteria published by BFC under either Pathway One or Pathway Two.

#### Response

Information on the format, structure and background of the Well was provided by Ms Minns at the Appeal for the development of the Chussex, Crowthorne Road, Bracknell RG12 7EH (Appeal Ref: APP/R0335/W/23/3330085).

In the recent Appeal hearing for the development of the Chussex (Appeal Ref: APP/R0335/W/23/3330085), the Inspector accepted that the Well was a non-designated heritage asset (NDHA) within the terms of the NPPF and Historic England guidance. The Inspector also accepted that it had architectural and historic interest due to its age and construction which reflected 'bygone lifestyles', as a surviving and intact Victorian 'brick bottle-neck well'. This therefore reflects the Well's sense of place and historic value. Supporting information included photographic evidence of a trench dug in the vicinity of the Well plus the Parish Tithe Map of 1841 showing a plot of land with some Wells indicated, the 1910 Land Valuation map indicates the land where "Chussex" was subsequently built belonging to William Chaplin who also owned Reeds Hill Farm with the bulk of the surrounding land belonged to the Marquis of Downshire and the Well first shown on the land now at "Chussex" on the OS map published in 1912.

#### BFC Criteria Pathway to Local Listing

Within the Criteria outlined by BFC for local listing the Well at Chussex is considered to meet the necessary criteria under Pathway Two. The criteria for the local listing of the Well under Pathway Two is assessed as therefore meeting the following:

- Sense of Place value as reflecting an traditional building style, the 'bottle well', characteristic of Bracknell Forest;
- Group value with Grade II Listed Church of St Michael and St Mary Magdalene, in relation to exploitation of ground water sources which relate to the location of the Church and to Grade II White Cottage;
- Social and Historic Value as a traditional structure which reflects past lifestyles, particularly the Edwardian/Victorian era, in Bracknell Forest.

The Well also has archaeological value as below-ground structure with encompasses the potential evidential value which can be garnered from its physical structure.

**APPENDIX J**  
**Equalities Impact Assessment screening**

<b>Date of Screening: 20/3/24</b>	<b>Directorate: PPR</b>		<b>Section: Planning</b>	
<b>1. Activity to be assessed</b>	Addition of buildings/structures to the Local Plan.			
<b>2. What is the activity?</b>	<input type="checkbox"/> Function/procedure			
<b>3. Is it a new or existing activity?</b>	<input type="checkbox"/> Existing			
<b>4. Officer responsible for the screening</b>	Jessica Taylor			
<b>5. Who are the members of the screening team?</b>	Jessica Taylor, Matt Lunn			
<b>6. What is the purpose of the activity?</b>	To seek approval for the buildings and structure set out in the Executive report to be included on the Local List.			
<b>7. Who is the activity designed to benefit/target?</b>				
<b>Protected Characteristics</b>	<b>Please tick yes or no</b>	<b>Is there an impact?</b> What kind of equality impact may there be? Is the impact positive or adverse or is there a potential for both? If the impact is neutral please give a reason.		<b>What evidence do you have to support this?</b> E.g equality monitoring data, consultation results, customer satisfaction information etc Please add a narrative to justify your claims around impacts and describe the analysis and interpretation of evidence to support your conclusion as this will inform members decision making, include consultation results/satisfaction information/equality monitoring data
<b>8. Disability Equality – this can include physical, mental health, learning or sensory disabilities and includes conditions such as dementia as well as hearing or sight impairment.</b>	Y	N	No	N/A
<b>9. Racial equality</b>	Y	N	No	N/A

<b>10. Gender equality</b>	Y	N	No	<b>N/A</b>
<b>11. Sexual orientation equality</b>	Y	N	No	<b>N/A</b>
<b>12. Gender re-assignment</b>	Y	N	No	<b>N/A</b>
<b>13. Age equality</b>	Y	N	No	<b>N/A</b>
<b>14. Religion and belief equality</b>	Y	N	No	<b>N/A</b>
<b>15. Pregnancy and maternity equality</b>	Y	N	No	<b>N/A</b>
<b>16. Marriage and civil partnership equality</b>	Y	N	No	<b>N/A</b>
<b>17. Please give details of any other potential impacts on any other group (e.g. those on lower incomes/carers/ex-offenders, armed forces communities) and on promoting good community relations.</b>	n/a			
<b>18. If an adverse/negative impact has been identified can it be justified on grounds of promoting equality of opportunity for one group or for any other reason?</b>	n/a			
<b>19. If there is any difference in the impact of the activity when considered for each of the equality groups listed in 8 – 14 above; how significant is the difference in terms of its nature and the number of people likely to be affected?</b>	n/a			

<b>20. Could the impact constitute unlawful discrimination in relation to any of the Equality Duties?</b>		N	Please explain for each equality group
<b>21. What further information or data is required to better understand the impact? Where and how can that information be obtained?</b>	None – no impact – the local listing of a building simply means it becomes a consideration in any planning decision.		
<b>22. On the basis of sections 7 – 17 above is a full impact assessment required?</b>		N	The addition of buildings or structures onto the local list will not cause discrimination in any form.
<b>23. If a full impact assessment is not required; what actions will you take to reduce or remove any potential differential/adverse impact, to further promote equality of opportunity through this activity or to obtain further information or data? Please complete the action plan in full, adding more rows as needed.</b>			
<b>Action</b>	<b>Timescale</b>	<b>Person Responsible</b>	<b>Milestone/Success Criteria</b>
None needed			
<b>24. Which service, business or work plan will these actions be included in?</b>			
<b>25. Please list the current actions undertaken to advance equality or examples of good practice identified as part of the screening?</b>	Officers are aware of the need to screen for equalities impacts and are able to access resources and support through the intranet or peers.		
<b>26. Assistant director's signature.</b>	Signature:		Date: